BRASS BAND ASSOCIATION OF NEW ZEALAND (INC)

Bylaws for The Society and National Contests

Revision 8 November 2026

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GENERAL

1 INTERPRETATION

In these By-Laws, unless the context otherwise requires:

(a) A reference to a person includes any other entity or association recognised by law and vice versa.

(b) Words referring to the singular number include the plural number and vice versa.

(c) Words referring to one gender include the other gender.

2 ADMINISTRATION

2.1 Register of Bandspersons

1) The Management Committee shall keep a register of all playing members of each member band. This list will be used to determine the Member subscription fee, pursuant to the Subscriptions and Levies, Society Constitution rule 17.
2) Every band shall forward a list of its playing members to the Management Committee by the 1st of April unless the Management Committee, at its discretion, resolves otherwise. This list shall be used to calculate individual bands' membership pursuant to By-Law 1a
3) An updated list of playing members shall be forwarded by bands competing in any events at the National Contest to the Contest Manager sixty days before the start of the Annual Contest.

2.2 Unless the Board resolves otherwise, all playing members of a band shall:

1) be ordinarily resident in New Zealand or is a New Zealand Citizen; or
2) Have and produce a valid work permit or valid student visa; or
3) Have, not less than sixty days prior to the start of the Annual Contest, made a bona fide application to the New Zealand Government for permanent residency status; and
4) Not be on the list of playing members of any other band; and
5) Have resigned from any other band of which that person has been playing, in accordance with that other band's rules; and
6) Not have resigned from the band within the last six months to be a playing member of another band; and
7) Not be prohibited from being a playing member of a band pursuant to these rules; and
8) Not be a playing member of a band that has been expelled.

2.3 The list shall:

1) Be in the form prescribed by the Board; and
2) Be certified correct by the Band's President and Secretary

2.4 A band may add to its list of playing members by:

1) forwarding to the Board an individual registration form as supplied by the Board, listing the details of the player to be registered, their signature, the signature of the officials of the band and a letter of clearance from the band the player was previously registered with, if registered within the last two years.
2) This list is to be received by the Contest Manager no later than 7 days before the start of the National Contest

3. DISTRICT ASSOCIATIONS

3.1 The Society shall promote and support the following District Associations.

1) Auckland
2) Waikato / Bay of Plenty
3) Central Districts
4) Wellington
5) Canterbury
6) Nelson / Marlborough / West Coast
7) Otago / Southland

3.2 Each District Association shall govern and organise its affairs and elect or appoint officers and committees of its members in such a manner as its members shall determine.

3.3 **I**n March every year, every District Association shall forward a list of its member bands to the Board.

3.4 Unless the Board otherwise resolves, all bands shall be members of the appropriate District Association in order to qualify for membership of the Society. The Board shall determine any dispute as to which District Association is appropriate.

NATIONAL CONTEST

4. ANNUAL CONTESTS

4.1 An annual contest to be known as the New Zealand Brass Band Championships ("Contest") will be held each year in the holiday period at the end of the second school term. Notwithstanding this by-law the Board has the authority to approve an alternative contest time to allow for extraordinary events such as, but not limited to, representative band tours. The Board will advise bands early in the year of any change of Contest date.

4.2 The name of a sponsor or product may be added to the name of a Contest.

5 **ALLOCATION OF CONTESTS**

5.1 Contest locations will be allocated on an annual basis by the Board.

5.2 Any person wishing to conduct that Contest must:

(a) Apply on a form prescribed by the Board by 31 August two years prior to the date of the Contest?

(b) Agree to the specified financial arrangements, which may include payment to the Board of up to sixty percent of any profit made by the applicant.

(c) Satisfy the Board that they will be able to secure the facilities, personnel and funding necessary to conduct the Contest efficiently.

(d) Provide the Board with estimates of expected receipts and expenditure by the applicant.

(e) Provide the Board with the names of intended sponsors and funders.

5.3 Any application to conduct a National Contest that meets the specified requirements will be considered and decided by the Board.

CONTROL AND ADMINISTRATION

6 CONTROL OF CONTESTS

6.1 *Association* The Association will be responsible for the appointment of all judges and supervisors, confirmation of any sponsor, announcement of all details of the Contest, selection of all prescribed music, receipt of all entries and fees, preparation and design of the official programme, provision of medals and certificates, sale of broadcasting and recording rights, and all other duties required of it by these by-laws.

6.2 *Applicant* The successful applicant for any contest must conduct the Contest in accordance with these by-laws and any instructions of the Board, and must meet with a representative of the Board, as requested.

7 FINANCIAL PROVISIONS

7.1 *Payments*

(a) The Association will pay:

i) Judges' fees;
ii) Travel and accommodation expenses of judges, supervisors and members of the Board working at the contest;
iii) Direct Association costs for printing, stationery, communications, postage and sundry items;
iv) Any insurance premiums;
v) Costs of medals, certificates and trophy repairs
vi) All incidental expenses related to the Association's responsibilities as defined in regulation 4.1.
vii) Costs of recording the adjudicators' comments
viii) Refreshments for volunteers working at the contest
ix) Programme design

(b) The applicant will pay all other expenses, including but not limited to:
i) Venue hire,
ii) Advertising,
iii) Signage for local sponsors,
iv) The printing costs associated with the production of posters, tickets, and the Contest programme.
v) Transportation of the contest boxes to the following year's contest location.

7.2 ***Receipts***

(a) The applicant will collect and bank

i) All door sales income;
ii) Net returns from any fund-raising projects associated with the Contest;
iii) The sponsorship money arranged by the applicant;
iv) All income from programme advertising and programme sales;

(b) The Association will receive all income not specified in clause (a).

(c) The applicant will retain the agreed percentage of any profit made by the applicant.

7.3 ***Association's budget*** The Board will prepare, not less than nine months prior to the Contest, estimates of expected receipts and expenditure by the Association.

7.4 ***Applicant's budget*** Every second month, the applicant must update its estimates of expected receipts and expenditure and submit them to the Board.

7.5 ***Approval of budget*** If the Board does not approve the applicant's budget, it may withdraw the applicant's right to conduct the Contest.

7.6 ***Advances*** On approval of the applicant's budget, the Board will advance to the applicant any sum specified under the agreed financial arrangements to enable the organisation of the Contest to proceed.

7.7 ***Financial statements***

(a) The applicant must, not later than 30 days after the Contest, prepare a statement of income and expenditure covering all transactions relating to the Contest and forward it to the Board, together with the Association's share of any surplus.

(b) The Board will, as soon as practicable, prepare a statement of income and expenditure covering all transactions in the Association's accounts relating to the Contest.

(c) The Board will, as soon as practicable, prepare an amalgamated profit and loss statement covering all transactions relating to the Contest and showing the profit or loss arising from the Contest.

(d) The profit and loss statement will be circulated to all member bands and will be included in the annual accounts of the Association.

8 REPORT

The applicant must, not less than 30 days after the Contest, prepare a report on the organisation and conduct of the contest, together with any recommendations for the guidance of the Board.

SCOPE AND ELIGIBILITY

9 SCOPE OF CONTESTS

9.1 The events to be decided at any Contest are listed in the Schedule of Events (Appendix A).

9.2 The Board may amend any part of the Schedule of Events relating to Band, Solo, or Party events.

9.3 All solo and Party events, and all Band events, other than the Street March event, will be held indoors.

10 CONTEST PROGRAMME

10.1 The Board will prepare for publication the official contest programme, which will include particulars of all competitors, the venue and commencement time of each event, information relating to competitors' rights and obligations and notices for the guidance of competitors, officials and audiences.

10.2 All events will be allocated a specific commencement time.

11 ELIGIBILITY FOR BAND EVENTS

11.1 Bands may compete only in their assigned grade.

11.2 Following each National Contest, the Board will consider whether any promotion and/or relegation of bands should occur, if appropriate, between grades.

The Board will consult with bands being considered for promotion or relegation before making any final decision.

Any such decision, after consultation, will be deemed final. Without restricting the management committee's Board's general discretion, the following criteria will be used to inform any decision before we engage in consultation.

- The performance and placing of bands at their preceding three National Contests,
- The performance and placing of bands at District Contests.

11.3 No New Zealand band that is not a member of the Association may compete at the Contest.

11.4 An overseas band which satisfies the Board that all members have been bona fide members of the band for at least three months may, with the approval of the Board, compete in some or all events in the grade assigned to them by the Board.

11.5 No New Zealand band shall be entitled to enter a National Contest band event if they have not competed in a District Association Band contest within the preceding two years from the first day of the National Contest.

11.6 Bands may apply to the Board for consideration to be regraded.

12 PERSONNEL OF BANDS

12.1 *Registration:* All members of a band must be on that band's list of playing members pursuant to Bylaw 2.

12.2 *Permissible number:* For events other than the Street March event, a band must

consist of not less than 15 nor more than 31 brass musicians, together with such other musicians as may be required by the score of the music being performed at the time. A non-playing conductor will not be included in this calculation.

12.3 *Change of personnel:* A band may change its personnel and instrumentation during the course of the contest, but any such changes must be confined to registered members of the band. No changes to personnel may take place during an event.

12.4 *Assisting musicians*

(a) In any event, a band may use up to two assisting brass players plus two assisting percussionists.

(b) In the case of D Grade bands only, an additional two musicians from bands no higher than C Grade may be employed.

(c) In all cases, assisting musicians must be included in the total permissible number and must be declared in writing prior to the band performing.

(d) Any assisting musician will not be eligible to compete in any solo or party event other than as a registered member of another band.

(e) In the case of a medical or other emergency during the contest or in the seven days prior to the contest, a band may apply in writing to the Board for the use of one extra Assisting Musician. The application must be accompanied by appropriate evidence, such as a medical certificate.

13 ELIGIBILITY FOR SOLO EVENTS

13.1 No musician shall be entitled to enter a National contest solo event if they have not competed, adjudicated, accompanied or supervised at a District Association solo event within the preceding two years, from the first day of the National Contest, unless granted an exemption by the Board. Requests for exemption will not be considered for an individual for the following two years, unless they are resident overseas.

13.2 Every competitor in a solo event must be a registered member of a band.

13.3 (a) A competitor may enter in only one of the following events:
Open Eb Soprano Cornet, Championship Bb Cornet, Open Amateur Cornet, Open Flugel Horn, Open Tenor Horn, Open Baritone, Open Tenor Trombone, Open Bass Trombone, Open Euphonium, Open Eb Bass, Open Bb Bass or Open Percussion;
Junior Cornet (Eb Soprano Cornet or Bb Cornet), Junior Horn (Flugel Horn, Tenor Horn, or Baritone), Junior Trombone (Tenor or Bass), Junior Bass (Eb or BBb) or Junior Percussion;
Under-15 Group 1 (Soprano Cornet, Bb Cornet, Bb Trumpet), Under-15 Group 2 (Flugel Horn, Tenor Horn, French Horn, Baritone, Euphonium, Trombone, Tuba), Under-15 Percussion.

(b) In addition, a competitor may enter one of the following: Under-15 Slow Melody, Junior Slow Melody, or, if eligible*, the Open Slow Melody. * Refer to Appendix A.

(c) Entry to the Masters solo event is not restricted by entry to any other event.

13.4 Junior solo events will be restricted to players who are under the age of 19 years on the day of the event.

13.5 Under-15 solo events will be restricted to players who are under the age of 15 years on the day of the event.

13.6 A Junior competitor may enter an Open solo event, but may not enter both Junior and Open solo events.

13.7 The highest-placed competitors of each particular instrument in the Junior Cornet, Junior Horn, Junior Trombone, Junior Bass, and the winners of the Junior Euphonium and Junior Percussion shall be invited to compete in the Junior Champion of Champions event.

13.8 The Masters' event will be open only to those brass musicians who have attained the age of 55 years on or before 1 May in any year. Entrants in this event will compete in the following age group sections: 55 to 64 years, 65 to 74 years, 75 to 84 years and 85 years plus. The winner of each age group section will be announced, as will the overall winner and place-getters of the event.

13.9 The Open Championship Bb Cornet event will be open only to those competitors who have, at one of the three preceding contests, attained either:

(a) first, second, third or fourth place in the Open Amateur Bb Cornet event; or

(b) first, second, third, fourth, fifth, sixth, seventh or eighth place in the Open Championship Bb Cornet event.

13.10 No competitor who has been placed first in the Open Amateur Bb Cornet event may compete in that event for the next three years.

13.11 Regulations 13.9 and 13.10 notwithstanding, any musician who, in the opinion of the Board, can perform to the requisite standard, may be permitted to enter the Open Championship Bb Cornet event.

13.12 The winners of the Open Eb Soprano Cornet, Championship Bb Cornet, Open Amateur Cornet, Open Flugelhorn, Open Tenor Horn, Open Baritone, Open Tenor Trombone, Open Bass Trombone, Open Euphonium, Open Eb Bass, Open Bb Bass, Open Percussion and Masters solo events will be invited to compete in the Open Champion of Champions event.

13.13 The Junior Solo Melody event will be restricted to players under the age of 19 on the day of the event. The first-place getter has the right to start in the Open Slow Melody the following year.

13A **PERCUSSION SOLO EVENT**

13A.1 The Under 15, Junior and Open Percussion solo event will comprise three separate sections, run consecutively, for the three percussion disciplines. Competitors can start in one or two or all three sections.

(a) Timpani

(b) Mallet Instrument

(c) Multiple percussion, including snare drum

13A.2 A maximum of 33 points will be awarded in each section, and the winner of each section will be acknowledged.

13A.3 The section points will be aggregated to determine the winner of the event.

14 ELIGIBILITY FOR PARTY EVENTS

14.1 Every competitor in a party event must be a registered member of a band.

14.2 All members of a competing ensemble must be members of the same band or be members of the same umbrella organisation, as defined by by-law 14.2.1. Members of a duet may be members of any registered band.

14.2.1 Definition of an Umbrella organisation: For the purposes of party events only, whether or not two bands qualify as part of the same umbrella organisation will be at the discretion of the Board. The Board may consider the overall integration between the two bands when making this decision, and the bands making the application may be required to provide the Board with information for its decision making.

14.3 No competitor may take part in more than one Duet, more than one Junior Ensemble A, more than one Junior Ensemble B, more than one Open Ensemble A, more than one Open Ensemble B, more than one Open Ensemble C and more than one Percussion group.

14.4 Each open party event will be run as a single event in two sections:

(a) Section 1 for competitors from A Grade and B Grade bands; and

(b) Section 2 for competitors from C Grade and D Grade bands.

(c) The points allocation decides the overall places, and the place getters can be from either section.

14.5 Junior party events will be restricted to players who are under the age of 19 years on the day of the event.

14.6 A Trombone Ensemble that participates in Open Ensemble C cannot also compete in Open Ensemble A or B using the same music and/or number of members.

ENTRY REQUIREMENTS

15 GENERAL RULES

15.1 *Advice to bands:* The Board will, not less than 120 days before the start of the Contest, advise each member band and each district association of the particulars of the Contest location and dates, the list of events, the closing date for entries, the entry fees, a map of the route of the Street March, and any other information relating to intending competitors' rights and obligations.

(a) Bands entering the band events are to complete an electronic entry 74 days before the contest.

(b) Entries will close 60 days before the start of the Contest, by which time all solo and ensemble entries, all own choice scores, presenter's notes and entry fees must be in the hands of the Contest Administrator.

15.2 *Participation in band events:* Every New Zealand competing band must participate in all events scheduled for its grade. Participation in the Street March event is, however, optional for D and Youth Grade bands. If a D or a Youth Grade band chooses to march, it will compete against all other D and Youth Grade bands participating in the Street March event. Bands may apply for dispensation, prior to the start of the contest, from marching based on the physical inability of the majority of members to participate.

15.3 *Extenuating circumstances:* In extenuating circumstances, the Board may exempt any band from participation in any event.

15.4 *Repetition of own choice music:* A competitor who has won an event for which own choice music is used must not use the same music in an own choice event other than the Street March event until after three consecutive Contests have been held.

15.5 *Provision of percussion equipment*: It will be the responsibility of all percussion competitors to arrange for the provision of the necessary instruments.

16 **MUSIC**

16.1 ***Band events***

(a) The music for the Test Selection event in the A, B and C Grade championships, plus the Sacred or Reflective event in the D Grade championships, will be prescribed by the Board or its nominees, and will be announced 170 days before the start of the Contest.

(b) The music for all other band events will be of each band's own choice.

16.2 ***Solo events***

(a) The music for Open Solo events, Open Bb Championship Cornet, and Amateur Cornet will be prescribed by the Board or its nominees. The solos will be in the correct clef for each instrument and will be announced 170 days before the start of the Contest.

(b) The music for the Masters, Open Champion of Champions, Open Percussion solos, Junior and Under 15 solo events will be of each competitor's own choice.

16.3 ***Party events***

The music for all party events will be of each competitor's own choice.

16.4 ***Judge's copies of music***

(a) A competitor in any event in which own choice music is used must provide to the Contest Administrator, not less than 60 days before the start of the contest, a judge's copy of the music to be performed by the competitor in that event, with all bars numbered.

(b) In the case of the Junior Champion of Champions and Open Champion of Champions events, two judge's copies must be handed to the Contest Administrator before the draw of the event.

(c) For the A, B and C Grade Sacred or Reflective event, Own Choice Selection, and D Grade Major Piece and Stage March events, a copy of the full score must be provided.

(d) For the Street March event, no copy of the music will be required.

(e) For solo events, a copy of the solo part must be provided.

(f) For party events, including a Duet, a copy of the full score must be provided.

(g) Any judge's copy must be in good order, and must not bear any name, mark or sign that may indicate the identity of the competitor.

(h) All solo and party event judges' copies must be clearly identified by a Post-it note bearing the names of the event, band and competitor or competitors, and for party events, the entry number [e.g. Duet #1].

16.5 ***Duration of music***

(a) After consultation with the convenor of music selectors, the Board may limit

the duration of solo music where the number of entries warrants.

(b) The maximum durations of music for events where own choice music is prescribed will be:

- Eight minutes for the Masters solo event, junior solo (except percussion) events and Junior and Open duet events;
- Six minutes for under-15 solo events, Open and Junior Slow Melody;
- Twelve minutes for percussion solo and group, quartet and ensemble events.
- Any competitor playing over the time limit will be rung off by the supervisor.
- Eight minutes for the Sacred Item. Any band going over the time limit will have one point deducted from the points awarded for this event.

16.6 *Presenter's notes*
Each competing band must provide to the Board, not less than 60 days before the start of the Contest, notes covering all own choice music to be performed at events for which an official presenter is used. Notes for each work will be less than 200 words and supplied as a Word Document.

17 **ENTRIES AND ENTRANCE FEES**

17.1 *Entries* Each intending competitor must forward an entry on the prescribed form and the entry fee to the Board by the specified closing date. Entries for party events must list the names of all musicians in each group. Entries for Solo Events should preferably list the name of each player's accompanist

17.2 *Failure to meet deadlines*, including the payment of entry fees. The entry of any competitor or band that fails to meet any of the deadlines in clauses 14.4, 14.6, or 15.1 shall not be accepted unless the Board, in extenuating circumstances, resolves to accept the entry.

17.3 Entry Fees are set by the Association

(a) Band events – A Grade: $450, B Grade: $400, C Grade: $350,
D and Youth Grades: $300
Overseas Bands - $200 levy plus the fee for the appropriate grade.

(b) Solo and Party events - $35.00 per entry.

17.4 *Withdrawals* Any intending competitor may withdraw an entry in writing at any time prior to the start of the Contest, subject to the provisions of by-law 18.4(b).

CONDUCT OF EVENTS

18 MUSIC JUDGES

18.1 *Appointment* The Board will appoint all judges and will set the duties, terms and conditions of appointment, and any fees, allowances and travelling expenses.

18.2 *Champion of Champions events:* Each Champion of Champions event will be judged by a panel of three judges, who will award placings by a majority decision where necessary.

18.3 *Screening of judges:* At all events other than the Street March event and the Champion of Champions' events, the judge will be screened off so that the competitors and audience are not visible.

18.4 *Writer*: Any judge of a solo or party event may have a writer.

18.5 *Technician:* Where the judge's comments are recorded, the judge may be assisted by a recording technician.

18.6 *Communication with judges:* The supervisor, the writer (if any), the technician (if any) and the Contest Manager will be the only people to communicate with the judge during any event.

18.7 *Proceeding to the judge's box:* Not less than 15 minutes prior to the start of any event the supervisor will escort the judge or judges, and any writer or technician, to the judge's box and will ensure that adequate screening is in place.

18.8 *Leaving the judge's box:* The judge or judges, or any writer or technician, must not leave the judge's box during the course of an event without the permission of the supervisor, who must be satisfied that no competitor will be seen or identified before granting permission.

18.9 *Judge's duties*

(a) The judge of a solo or party event will prepare a report with points on the prescribed form for each competitor.

(b) The judge(s) of the Sacred or Reflective event, Test Selection, Own Choice Selection, D Grade Championship and Youth Grade event(s) will prepare a report with points on the prescribed form for each competing band and may provide recorded verbal comments.

18.10 *Announcement of results*

(a) At the conclusion of the event, the judge's reports will be handed to the supervisor, or Contest Manager, who will transfer the awarded points to the prescribed supervisor's report form.

(b) At solo and party events, immediately after the supervisor's report has been completed, the supervisor will arrange for the judge to comment on the performances and will then read out the points awarded to each competitor and the resulting placings.

(c) At band events, the points for the Sacred or Reflective event and the Test Selection will not be announced until after the completion of the Own Choice Selection for that grade.

18.11 *Judge's reports*

(a) For solo and party events, the supervisor will supply the appropriate judge's report to each competitor and will hand the supervisor's report to the Contest Manager.

(b) For band events, no reports or recordings will be issued until after the completion of the Second Test event for that grade.

18.12 *Band Events*

All stage Events in the same grade shall be adjudicated by the same judge.

19 **SUPERVISORS**

19.1 *Control of events* Each event will be under the control of a supervisor.

19.2 *Appointment* The Contest Manager will appoint all supervisors.

19.3 *Allocation of supervisors* The Contest Manager will be responsible for the general supervision of all events and will allocate supervisors to control all events.

19.4 *Control of competitors* The supervisor will control the running of the event, and all competitors, conductors and officials of bands must comply with the supervisor's instructions.

19.5 *General powers*

(a) The supervisor will ensure that the provisions of these by-laws are complied with.

(b) In the case of a breach of these by-laws, the supervisor will report it to the Contest Manager and may also:

i) reprimand the competitor concerned; or

ii) after consultation with the Contest Manager, disqualify the competitor.

(c) In the case of disqualification, the supervisor may nevertheless permit the competitor to play, and the judge and other competitors will not be informed of the disqualification. The points awarded to the competitor will be recorded but will not be announced.

19.6 *Unseemly conduct* The supervisor will have the authority to take any necessary steps to rectify any conduct on the part of any competitor, conductor, band official or member of the public deemed to be unseemly, offensive or unfair to any other person.

19.7 *Silence* The supervisor will, as far as practicable, ensure that any competitor is able to prepare and perform in complete silence, and in particular, will:

(a) Request that all phones are on silent, and that there is no flash photography.

Videos must be taken from a static position.;

(b) Ensure proper door control; and

(c) Restrict public announcements to the minimum necessary.

20 **ORDER OF PLAYING**

20.1 *Test events and D Grade contest* The Contest Manager and the Executive Officer will conduct a draw for each event, which will remain confidential until advised to bands 14 days before the start of the Contest.

20.2 *Order of performance*

(a) A, B and C Grade bands must play their Sacred or Reflective item immediately prior to their Test Selection performance.

(b) D Grade bands must play their Sacred or Reflective item, followed by their Major Piece and finally their Stage March.

20.3 *Street March event* The Street March draw will be conducted by the Contest Manager and the Executive Officer in accordance with any instructions of the Board and will be published in the contest programme. The Chief Marching Judge may alter the published order of the March if the circumstances warrant.

20.4 *Solo and party events*

(a) The Contest Manager and the Executive Officer will conduct a draw for each solo and party event, and these draws will be communicated to bands by the Executive Officer 14 days before the start of the Contest.

(b) Any solo or party competitor intending to withdraw from an event must arrange for the Contest Manager to be advised, either at a special meeting held for that purpose at a time and place notified by the Contest Manager, or in writing prior to the special meeting.

20.5 *Variation to order of playing*

(a) The order of playing as determined by the draws will not be varied. However, the supervisor of a solo or party event may defer the performance by any competitor if satisfied that the competitor's performance in another event, or participation by the competitor's accompanist in another event, makes it impossible to maintain the order of draw.

(b) A competitor seeking a variation in the order of playing must advise the supervisor of the reasons for seeking that variation.

20.6 *Secrecy of the Draw* At no time may the draw for any contest events be made known to the judges of these events. Any person doing so will be debarred by the

Contest Manager from attendance at any event at the contest and, if a competitor, will be disqualified by the Contest Manager from participation in any event at the contest.

21 GENERAL REQUIREMENTS

21.1 *Punctuality* Any competitor not ready to take part in an event when required to commence will be disqualified unless the supervisor has granted a variation in the order of playing in accordance with regulation 18.5.

21.2 *Competitors' music and reports* At the completion of each event, each competitor must arrange to uplift the judge's report and any own choice music from the supervisor. Neither the Association nor any of its officers or representatives will be responsible for the safe custody of any reports or music not uplifted.

21.3 *Wearing of uniforms*

(a) All competitors must compete in uniform for the full duration of the performance.

(b) The Contest Manager will have the discretion, upon application from a band, to dispense with the requirement to wear uniforms on such conditions as are appropriate to the circumstances. Such dispensations will be noted in the Contest Manager's report.

21.4 *Setting up restriction:* All bands must set up the stage and be seated, ready to commence their performance in less than eight minutes.

21.5 *Tuning restriction:* Competitors in solo and party events will be permitted time to tune, but must ensure that this time is kept to a minimum. No tuning will be permitted in band events.

21.6 *Soloists to remain on stage: A* soloist who has commenced playing will not be permitted to leave the stage and subsequently return to continue the solo.

21.7 *Assistance to competitors:* No person may assist any competitor during any performance by that competitor. However, this provision will not apply to assistance given with tuning to the piano prior to a solo or duet event, or given by a conductor in a band or party event.

21.8 Accompaniments may be by piano or pre-recorded accompaniment for all solos. Pre-recorded accompaniments shall be limited to piano sounds except for 11.a.1. (c) Multiple Percussion. The soloist shall be responsible for providing sound equipment to play the pre-recorded accompaniment. It shall be of suitable quality, so that the accompaniment shall be clearly audible to the adjudicator. The contest organising committee shall ensure that a suitable power outlet is available at all venues.

22 CANCELLATION SUBCOMMITTEE

22.1 The Board will appoint a Street March Cancellation Subcommittee comprising the Contest Manager, the Chief Marching Judge, two members of the Board and one member of the Contest Committee.

22.2 The Cancellation Subcommittee will have the power at any time to postpone or cancel, in whole or in part, the Street March event.

23 **PROTESTS**

23.1 As soon as possible after it happens, a competitor may protest in writing to the Board/Contest Manager about a breach of these by-laws, a disqualification or any other matter that the competitor considers to be unreasonable or unfair.

23.2 If practicable, the Board must deal with the protest as follows:

(a) Any band or person that the Board considers to have an interest in the protest must be given not less than two hours' notice in writing -

i) advising that the Board is to consider the protest; and
ii) advising the time and place of the meeting at which the consideration will be given; and
iii) advising the band or person of the matters to be considered; and
iv) inviting the band or person to make a comment or to offer an explanation, either verbally or in writing.

(b) If a band or person wishes to make a comment or offer an explanation, then they may do so either orally at the meeting or in writing prior to the meeting, and such comment or explanation will be considered by the Board.

(c) Notice under this by-law is properly given if handed to the person that the Board considers to have an interest in the matter, or in the case of a band, if handed to the secretary, president, or conductor of that band.

23.3 If the Board is satisfied after having followed the procedure stipulated in by-law 21.2 that a band or a member of a band has committed a breach of any of these by-laws or otherwise been unreasonable or unfair, then the Board may:

(a) Reprimand the offending band or person.

(b) Disqualify the offending band or person in respect of any Contest or event in which the offender has taken part.

23.4 If the Board is satisfied, after having followed the procedure set out in regulation 21.2, that a band or person has been unfairly disqualified, then the Board may reinstate that band or person in the event from which they have been disqualified, and if necessary, amend the placings in that event.

23.5 If it is not practicable for the Board to deal with the matter in accordance with the procedure set out in by-law 21.2, then the Board must deal with it according to rules 18 and 19 of the Societies Rules.

23.6 For the purposes of the meeting referred to in by-law 21.2(a), any three members of the Board will constitute a quorum.

23.7 If a supervisor advises the Board of a breach of these by-laws, the Board must as soon as possible thereafter, determine whether to take any action and if so, whether pursuant to follow the procedure in regulation 21.2 or rules 18 and 19 of the Society's Rules.

POINTS, AWARDS AND TROPHIES

24 **POINTS**

24.1 The maximum points that may be awarded will be:

Test Selection	100
Own Choice/Major Piece	100
Sacred or Reflective event	100
Stage March	100
Street March event	550
Each solo & party event	100 (except Champion of Champions events)

24.2 (a) In both the Open and the Junior Champion of Champions events, no points will be awarded, and the judges will name only the competitors gaining third, second and first placings.

24.2 (b) Judges may, but are not required to, name special commendations in both the Champion of Champions events when a competitor shows outstanding performance close to the level of the 1st, 2nd, and 3rd place getters.

25 **AWARDS**

25.1 The competitor gaining the highest points in each event will be the winner.

25.2 After completion of the Own Choice Selection event in each of the 'A', 'B' and 'C' Grades, and prior to the announcement of the Own Choice Selection event results, the results of the Sacred or Reflective event, the Test Selection event and the Own Choice Selection event will be announced separately, with suitable acknowledgements of the winners of each of these events being made.

25.3 The champion band in each of the 'A', 'B' and 'C' Grades will be that band awarded the highest aggregate points for three of the four compulsory events in that grade (Test Selection, Own Choice and Sacred/Reflective item), provided that in the event of two or more bands being awarded the same aggregate points, the band awarded

the highest points in the Test Selection will be deemed the champion band.

The aggregate is calculated by adding the points for the Test Selection and Own Choice plus half the points awarded for the Sacred/Reflective item.

25.4 The champion 'D' Grade band will be that band awarded the highest aggregate points for the Sacred or Reflective, Major Piece and Stage March items, provided that in the event of two or more bands being awarded the same aggregate points, the band awarded the highest points for the Major Piece item will be deemed the champion band.

25.5 Any award will be deferred pending the result of any protest or appeal affecting the event concerned.

25.6 In each event, the supervisor will announce the points awarded to each competitor, followed by the names of the competitors gaining first, second and third places, and will record those particulars on the supervisor's report form.

25.7 In any event in which less than five competitors take part, no third placing will be awarded.

26 **TROPHIES**

26.1 All trophies will remain the property of the Association and will be awarded from year to year for the events and under the conditions specified when they were acquired or donated. Particulars of such events and conditions will, as far as practicable, be set out in short form in the contest programme.

26.2 In the event of changes to the contest schedule or for any other reason, the Board may, at any time, withdraw or add trophies.

26.3 In the event of any two competitors gaining the same number of points in any event for which a trophy is allocated, the trophy will be held by one competitor for five months and by the other competitor for the ensuing five months, as decided by lot.

26.4 No trophy may at any time be taken out of New Zealand, and in the event of a trophy being won by a competitor resident outside New Zealand, that trophy will be held on behalf of that competitor by the Association.

26.5 All holders of trophies will be responsible for their care and safe custody.

26.6 All trophies will be engraved in the style set by previous engravings and at the expense of the recipient.

26.7 All trophies must be returned to the Association in good condition and cleaned sixty days before the start of the next contest.

27 **MEDALS AND CERTIFICATES**

27.1 Medals and certificates approved by the Board will be awarded as follows:

(a) Gold medals for first placings in the open solo events and the junior solo events.

(b) Silver medals for second placings in the open solo events and the junior solo events.

(c) Bronze medals for third placings in the Open and the Junior Champion of Champions events.

(d) Certificates will be presented as per Appendix D.

(e) Certificates for highest placed performers on those instruments in the junior solo events that do not win their specified multi-instrument events.

27.2 In party events certificates will be awarded to each player in the parties so placed and to the highest placed participants in a party event from a Section 2 grade band.

27.3 *Pat Cole Medal* The special medal provided by bequest in memory of the late Pat Cole will be awarded to the youngest winner in an open solo event at each Contest.

27.4 In the case of a certificate awarded to a band, the name of the conductor of that band will be inscribed on the certificate.

STREET MARCHING REGULATIONS

28 **GENERAL REQUIREMENTS**

28.1 The Association's Chief Marching Judge will have general supervision and control of the event.

28.2 The length of the route must not exceed 500 metres or as near thereto as practicable.

28.3 The following judges and officials will be appointed:

(a) One Chief Marching Judge
(b) Three Drill Judges
(c) One Inspection Judge
(d) Two Music Judges
(e) One Marshal
(f) Two or more Entertainment Judges

28.4 A meeting of drum majors, judges and the marshal must be held at a suitable time

prior to the event.

28.5 All players must carry instruments and wear hats. (Regulation 19.3(b) covers dispensations.) For the purposes of adjudication, eyewear will not be judged but must be of a standard/generic appearance.

28.6 The drum major may only use a whistle in the area of the event when the band is actually competing in the event.

28.7 No oral word of command is permitted after the command "quick MARCH" is given until after the band has halted at the completion of the event.

28.8 The drum major may use a whistle, mace, staff, stick, cane or arm signal, or any combination thereof, to direct or control evolutions during the event. All signals must be given with precision and in a drill-like manner.

28.9 Bands may be penalised by the Chief Marching Judge for any breach of these regulations. Before doing so, the Contest Manager must be consulted, and other judges may also be consulted. The Chief Marching Judge will then have absolute discretion to impose a penalty by way of multiples of half points.

28.10 Where a breach of these regulations may result in disqualification of the band concerned, the Contest Manager will be responsible for investigating the breach and making a decision.

29 **DUTIES OF JUDGES AND MARSHAL**

29.1 *Chief Marching Judge* The Chief Marching Judge will:

(a) check all aspects of the Street March route to the satisfaction of the Contest Manager;

(b) hold the drum majors' meeting;

(c) co-ordinate the duties of all judges to ensure that all bands are judged in a fair and uniform manner and in accordance with these regulations; and

(d) impose an appropriate penalty on any band which fails to comply with these regulations.

29.2 *Drill Judging Panel* The panel will comprise the Chief Marching Judge plus the three Drill Judges. Judging will be based on dressing, covering and marching ability.

29.3 *Inspection Judge* The Inspection Judge will inspect instruments and uniforms while the band is assembling for the event. Judging will be carried out from the perimeter of the band. The age of instruments and uniforms will not be taken into account, provided that they are clean and that attention has been given to making the uniforms presentable.

29.4 *Drum Major Judges*

(a) The Drill Judging Panel will judge all drum majors in the event. Judging will be based on deportment, dress and bearing, drill at the halt, word of command, control, signals, including the salute, drill, and marching style and ability.

(b) The Inspection Judge will inspect the drum major's uniform at the same time as inspecting the band. The age of the uniform will not be taken into account, provided that it is clean and that attention has been given to making it presentable.

(c) The Inspection Judge and the four Drill Judges will each be allocated 50 points. The champion drum major will be decided on the basis of the aggregate points to a maximum of 250 points.

29.5 *Marshal:* The Marshal will ensure that bands assemble at the designated holding area in the correct order of draw, and that they proceed promptly to the starting point as required. The Marshal will also direct each drum major to commence the performance, normally allowing a two-minute interval between bands.

29.6 *Entertainment Judges*: The Entertainment Judges will select one band that in their view displays the highest overall entertainment value on the parade. The judges have a broad discretion to determine what they consider entertaining. No points will be awarded. There will be at least two Entertainment Judges, with one being a VIP located on the saluting dais and the other(s) dispersed amongst the crowd.

30 **PERFORMANCE REQUIREMENTS**

30.1 Participation for each grade will be compulsory or optional as directed by the Board.

30.2 The Executive Officer will, 14 days before the start of the Contest, forward to each competing band a copy of a plan indicating the band assembly area, starting point, route and changes of direction, saluting base, finishing point and dispersal area, along with advice of any obstacles or special conditions along the route.

30.4 Each band will participate in the order of draw as published in the official programme.

30.5 There must be a minimum of 15 brass instrumentalists in each band, but there is no limit on the maximum number of players or on the formation of the band. Additional people cannot join the band's formation during the march.

30.6 When instructed to do so by the Marshal, the drum major will march the band to the Starting Point, cover and dress the band, and stand the band at ease.

30.7 When advised by the Marshal to proceed, the drum major will come to attention, pause, turn right about to face the band, pause, call the band to attention and give the command - "Band will prepare to play - BAND READY". The drum major will then

turn right about and give the command - "Band will advance - by the centre - quick MARCH". The band will then proceed along the Street March route.

30.8 Drill will be judged from the time that the drum major is advised by the Marshal to proceed until the last rank of the band passes the Finishing Point. The band must continue marching until it reaches the designated dispersal area.

30.9 Each band must play continuously over the full length of the route.

30.10 In the normal situation where hats are worn, the drum major must execute the standard “eyes-right” and salute at the dais. Where a dispensation from wearing hats has been granted, and the drum major is not wearing a hat, the drum major must execute an "eyes-right" only.

30.11 A band may perform evolutions of a forward-moving nature during the event, and there will be no restriction on the type of evolution used at changes of direction of the route.

30.12 The four Drill Judges will each be allocated 100 points, and the Inspection Judge will be allocated 50 points.

30.13 The two Music Judges, each allocated 50 points, will be stationed at suitable points along the route, preferably close to the Starting and Finishing Points.

30.14 The results for each grade will be decided on the basis of the aggregate drill and music points, to a maximum of 550 points.

Refer to the Appendix for drill definitions and a guide to drill judging requirements.

APPENDICES

APPENDIX A
SCHEDULE OF EVENTS

BAND EVENTS

'A', 'B' & 'C' Grades: Test Selection
Own Choice Selection
Reflective or Sacred Item

The Champion band is based on the highest points for these three events.

Street March

'D' Grade: Reflective or Sacred Item
Major Piece
Stage March

The Champion band is based on the highest points for these three events.

NB Any D or Youth Grade band that chooses to march will compete against all other D or Youth Grade bands participating in the Street March event.

OPEN SOLO EVENTS

Eb Soprano Cornet	Amateur Bb Cornet
Flugel Horn	Tenor Horn
Baritone	Euphonium
Tenor Trombone	Bass Trombone
Eb Bass	BBb Bass

Percussion (variety of instruments as prescribed in Section 13A.1)
Open Slow Melody: This event is open only to those musicians who have placed 1st or 2nd in a premier or similar slow melody event at a District contest in the 24 months before the closing date of the National Contest. Players who accept an invitation from BBANZ to compete in the Invitation Slow Melody event are not eligible to enter this event. The winner of the Open Slow Melody will compete in the Invitation Slow Melody.

JUNIOR SOLO EVENTS

Cornet: for Bb Cornet & Eb Soprano Cornet
Horn: for Flugel Horn, Tenor Horn (or Tenor Cor) & Baritone
Euphonium
Trombone: for Tenor Trombone & Bass Trombone
Bass: for Eb Bass & Bb Bass (or Eb & Bb Sousaphone)
Percussion (variety of instruments as prescribed in Section 13A.1)
Slow Melody

UNDER-15 YEARS SOLO EVENTS

Group 1	Eb Soprano Cornet, Bb Cornet and Bb Trumpet
Group 2	Flugel Horn & Tenor Horn, French Horn, Baritone and Euphonium, Trombone, and Tuba.
Group 3	Percussion (variety of instruments as prescribed in Section 11A.1)

Slow Melody

NB Soloists will play own choice music.

- Winners will not be eligible to compete in the Junior Champion of Champions event.
- An Under-15 competitor may enter a Junior solo event, but may not enter both Under-15 and Junior solo events.

PARTY EVENTS

Open Duet
Open Ensemble A (three to five players)
Open Ensemble B (six to twelve players)
Open Ensemble C (three to eight slide trombone players)
Open Percussion Ensemble
Junior Duet
Junior Ensemble A (three to five players)
Junior Ensemble B (six to twelve players).
Junior Percussion Ensemble

SPECIAL EVENTS

Open Bb Cornet Championship
Open Champion of Champions
Junior Champion of Champions
Masters' Solo

APPENDIX B
DRILL DEFINITIONS

Rank	A single row of players from side to side of the band
File	A single row of players from front to rear of the band
Front Rank	The rank adjacent to the Drum Major
Flank	The file either side of the band
Pace	The measure of distance taken with one step forward (usually 30 inches or 76 centimetres)
Interval	The distance between adjacent ranks (*measured as two paces from heel to heel*) - or the distance between adjacent files (*measured as two paces from centre of heels to centre of heels*) - while at attention
Dressing	The alignment of each rank from side to side of the band
	Dressing is taken from the centre files 3 and 4, with files spaced at two pace intervals. Files 3 and 4 are positioned one pace either side of the Drum Major.

The front rank is positioned three paces behind the Drum Major. In the case of bands with five files, file 3 is in line with the Drum Major. When a flank is leading the band, dressing is taken from the original front rank.

NB Dressing at the halt is taken from file 1.

Covering The alignment of each file from front to rear of the band

Covering is taken from the front rank, with ranks spaced at two pace intervals. When a flank is leading the band, covering is taken from that flank.

Right Marker Right-hand player of the front rank

APPENDIX C
DRILL JUDGING CRITERIA

These requirements do not form part of the regulations and are included only as a guide to drum majors.

A band on the Street March is executing an exercise in covering, dressing and marching style, and these are the three main areas that must be evaluated. However, the drum major's ability to lead and direct the band is a very important facet of the performance, especially when the band is approaching and executing a change of direction and setting the new line of advance. In this regard, the drum major must be judged as an integral part of the band. (The drum major is also assessed separately for the purpose of selecting the Champion Drum Major.)

Covering

- An even interval of two paces (76 centimetres) between players must be maintained across the front rank.
- All files must march directly behind the file leader.
- There must be no body wobble from side to side or bouncing of heads.

Dressing

- An even interval of two paces must be maintained between ranks from front to rear of the band.
- All ranks must be straight, dressed by the centre and square to the line of advance.
- There must not be any surging back and forth of the ranks.

Marching Style

- All players must be in step.
- The band should march in a bold, positive style with good body control and posture.
- The style should be rhythmic and controlled.
- Players should not lean forward or backwards, or look at the ground.
- All instruments of each type should be held uniformly, with forward-facing bells horizontal.

Most judging will be from a front or rear view, and there will only be limited time to assess bands from the flank. Each judge will develop a judging plan and follow it consistently for each band.

The band should be as close as possible to the centre of the street, should dominate the surroundings, and should march with a good rhythmic style and near perfect covering and dressing, executing changes of direction with polish and control.

At a change of direction, the judge should be positioned on the inside of the corner and must be alert to the many variations that can be used to execute the turn (pivot wheels, book wheels, forms, circles). The judge must evaluate the execution and presentation and consider the degree of difficulty involved.

Inspection

This facet is as important as drill judging and is included to assist in maintaining an acceptable standard of dress and presentation. The current method of conducting the inspection has been designed to eliminate the delays that were experienced in the past.

In approaching this task, the judge will be looking for the band that is best presented overall, with emphasis on cleanliness and smartness of the uniforms and cleanliness of instruments.

Champion Drum Major

The criteria cover deportment, dress and bearing, drill at the halt, word of command, control, signals and drill, and marching style and ability.

There are no set rules laid down as to how each facet must be executed or judged. Therefore, the judge has some licence for personal tastes, biases and attitudes. The selection of the champion drum major does not take into account the band's performance, but the way in which the drum major controls and positions the band is of importance and must be considered.

The winner will be the drum major judged as having displayed to the best advantage and standard of performance all of the facets laid down under the judging criteria and will be decided on the overall complete performance rather than individual areas of the judging

criteria. However, there will be occasions when the final decision can be reached only after very careful consideration of certain aspects of the performance, especially when there are two or more very close contenders.

APPENDIX D
CERTIFICATES FOR AWARD

Open Events

Open solos	3rd place
Duets	1st, 2nd and 3rd place
Ensembles	1st, 2nd and 3rd place

Junior Under 19

Solos	1st, 2nd and 3rd place

Certificates for the highest-placed performers on those instruments in the junior solo events that do not win their specified multi-instrument events.

Duets	1st, 2nd and 3rd place
Ensembles	1st, 2nd and 3rd place

Under 15

Solos	1st, 2nd and 3rd place

Band Events

1st, 2nd and 3rd place for each contest event
The Champion Drum Major in each grade.